

The Soulard School  
Board of Directors Meeting  
2/18/21 held via Zoom

Board members present: Jay DeLong (President), Steve Groves, Meghan Grubb, Ron Kampwerth, Basiyr Rodney

Board members absent: Jim Holloran, Jamie Boyer,

Staff: Sarah Christman, Eleanor White, Shannon Spradling

Guest: Bill Mendelsohn, UMSL

Notes: Eleanor

1. Welcome, Intros & Opening Comments
2. Review January notes - approved unanimously
3. School updates - Sarah
  - a. Enroll/re-enroll
    - i. Returning families have committed for next year
    - ii. Held lottery 2/15 and have waitlists at all grade levels
      1. 25 students on the waitlist for KG!
    - iii. New application process means only had to do short online form to apply, but need to provide more info to enroll if accepted
  - b. Homeless Policy update
    - i. Includes definition of homelessness and more clear policy on waiting list
    - ii. Updated policy approved unanimously
  - c. UMSL Annual Review coming up
    - i. Will be all virtual this year
    - ii. Includes staff/admin/student/board member interview & classroom observations, including special education review
    - iii. Steve to be board rep for this year
    - iv. Will also include online board survey - Jay to send link
4. Finance Committee update - Jay
  - a. Finance Committee inaugural meeting last week
    - i. Discusses roles/responsibilities, including audit
  - b. Audit still in process - will require special session to approve
  - c. Proposal to move board meetings back a week to allow more time to review financials
  - d. Financials dashboard - Shannon
    - i. Review, including new footnotes
    - ii. Request to clarify assets/liabilities on future dashboard
  - e. Cashflow
    - i. If cash flow is interrupted due to delayed audit, SEC can support for 1 month, then would receive double payment in March
  - f. Review balance sheet review, budget updates, bank statements

- g. In future, board members agree would be satisfied with reviewing dashboard and hearing recommendations/explanations from Finance Committee, rather than reviewing the full documents.
  - h. Financials approved unanimously
  - i. Audit - should be wrapping up soon - have gotten the auditors (KEB) all needed information. Hoping to see draft by next week
    - i. Will require double special session - once to review/approve, and second meeting (immediately following) to approve the notes
- 5. Board rules and growth
  - a. Development message sent out previously - will resend and ask for response
  - b. Board Summit - 9-12:00 on Sat. 3/27
- 6. Other business
  - a. Trivia Night this Sat. 2/20
- 7. Next meeting 3/21, then potentially moving April meeting
- 8. Adjournment