

The Soulard School  
Board of Directors Meeting  
9/23/21, 1:00 held via Zoom

Board members present: Jay DeLong (President), Jamie Boyer, Ron Kampwerth, Steve Groves, Pam Retzlaff

Absent: Jim Holloran, Meghan Grubb

Staff: Sarah Christman, Eleanor White, Samantha Fisher, Shenika Bishop  
Observers/guests: Susan Marino, UMSL

Notes: Eleanor

1. Welcome & Opening Comments -
2. Review consent agenda
  - a. August meeting minutes
  - b. Bank statements and financials
  - c. Board Development Plan
  - d. Approved unanimously
3. Local Compliance Plan - review plan (which is taken from DESE and identical to plan approved last year)
  - a. Approved unanimously
4. School updates
  - a. Enrollment update:
    - i. Began year at 131 students
    - ii. 2 students potentially doing MOCAP (see below) (distance learning through vendor)
      1. 2 students moving out of city in October
    - iii. Budget built on 130 students
      1. Changes could put us at 127-129 students by end of October
  - b. Covid/quarantine plans
    - i. Had 2 classes quarantine during first week of school - had no further cases and no in-school transmission
    - ii. Several students are quarantining due to family exposures
  - c. MOCAP requests
    - i. 2 families currently requesting
    - ii. Review MOCAP definition/process/appeals
    - iii. Questions:
      1. Are we required to participate? Yes
      2. How does money flow? State sends money to school, school pays MOCAP vendor
  - d. SEC Development Director intro - Samantha Fisher
    - i. Position has been open since 2019 as we worked to determine what we wanted/needed
    - ii. Samantha is long-time parent with 1 alumni, 2 enrolled students

- iii. Background in fundraising, communications, public relations
    - iv. Will be reaching out to board members to introduce self, discuss goals for fundraising, etc.
  - e. Education Committee Report
    - i. Pam, Sarah and Shenika met for first meeting this month
      - 1. Meeting focus was on MAP data
    - ii. MAP test data presentation - Shenika
      - 1. Communication timeline
        - a. Individual student reports will be sent home (or mailed to former students) 10/1
      - 2. Review test format: 3rd-5th grade only, ELA, math & science (5th grade only)
      - 3. First time taking tests, first time for teachers to administer it
      - 4. MAP scores statewide are lower than previous years
      - 5. How we are responding:
        - a. Using last year as baseline for building growth
        - b. Purchase new curriculum in phonics & math
          - i. New math curriculum in use by 10/1
        - c. Individual instruction/intervention
          - i. Student Success Team - tiered intervention
            - 1. Tier 2 students receive extra small group instruction
            - 2. Tier 3 students receive extra small group and potentially individual instruction as well
            - 3. Intervention groups run for 6 week cycles
        - d. Continuing to build out preparation for staff and students
      - 6. Test score review
        - a. STAR scores were close predictors of MAP results
        - b. Review by grade level
        - c. Review all TSS compared to all MO
      - 7. Next steps:
        - a. Get intervention groups going
        - b. Students will take STAR again in January
        - c. Look at the growth, don't see kids as just a test score
5. DEI&B Committee Report - Sarah
  - a. Have signed contract w/ Sherita Love for Equity Audit
  - b. Have begun scheduling focus groups and meetings
    - i. Will include board member request for an additional meeting in November/December
6. Board meeting public comment policy - Steve
  - a. Review proposed policy
    - i. Sets time limits, rules for public comment
  - b. Amend to correct email contact to read [board.president@soulardschool.org](mailto:board.president@soulardschool.org)
  - c. Approved unanimously
7. Next meeting - Thurs. 10/28 via Zoom
8. Adjournment (2:18)