

The Soulard School
Board of Directors Meeting
10/28/21, 1:00 held via Zoom

Board members present: Jay DeLong (President), Jamie Boyer, Meghan Grubb, Steve Groves, Jim Holloran, Pam Retzlaff

Board members absent: Ron Kampwerth

Staff: Sarah Christman, Eleanor White, Samantha Fisher, Shannon Spradling
Observers/guests: Susan Marino, 4 observers from Webster University CMAT class

Notes: Eleanor

1. Welcome & Opening Comments, review of TSS mission - Jay DeLong
2. October consent agenda
 - a. Financial statements - Jamie and Finance Committee has reviewed and has no current concerns
 - b. Review other items
 - c. **Approved unanimously**
3. School-related items
 - a. Clovers & Stars - Samantha
 - i. Board members received invites
 - ii. Event is 11/5/21 at Sheldon
 - iii. Students were excited to perform (recorded this week)
 - iv. Auction has come together with parent/community support - will be all virtual
 - v. Let Samantha know if need tickets reserved
 - vi. Can also view online
 - b. Enrollment updates
 - i. Built budget on 130 students
 - ii. Began year at 131 students
 - iii. Currently at 124, due to several families moving out of the area
 - iv. Goal is to get to 129 students
 - v. New students will need to join by 11/5/21
 - c. Assurance Checklist
 - i. Review - will be sent to UMSL and they will submit to DESE
 - ii. **Approved unanimously**
4. Guest speaker/Professional Development - Shannon Spradling, TSS accountant
 - a. Funding sources
 - i. State funding
 1. Based on weighted average daily attendance (WADA)
 - a. If we have 130 kids who attend 90% of the time, WADA would be 117

- b. Currently at 108 based on previous year's attendance - our DESE reporting for September is higher, so we will write a request to get paid at a higher rate
 - c. If we had a higher percentage of free/reduced price lunch or IEP or LEP populations, we would get additional funding in WADA, but we don't have high enough numbers
 - ii. "Local" funding: Prop C
 - 1. Is considered local revenue - comes from sales tax
 - 2. Can fluctuate based on sales/economy - currently running high
 - iii. School level funding - grants and gifts raised via Soulard Education Center
 - iv. Federal funds:
 - 1. One time funds - ESSER funds/other special covid one-off funding
 - 2. "Title funds" - Title 1.a, Title II, Title IV.a
 - 3. Special Education funds
 - b. Overall we are getting to more stability with state funds as pandemic decreases, and federal covid funding has been a lifesaver for charters and districts across the state.
- 5. DEI & B Update - Meghan
 - a. Dates are set for equity audit
 - i. Will meet w/ board on 12/9, 12-1:30
 - ii. Will also meet w/ PA and parent DEI group on 11/11
 - iii. Will meet w/ staff on 12/17 professional development day
 - iv. Will also conduct surveys, small focus groups, etc.
- 6. Policy updates - Eleanor & Sarah
 - a. Enrollment/Admissions Policy Update
 - i. Reviewed
 - ii. Approved unanimously
 - b. Board Policy Manual Human Resources section updates
 - i. Clarify FMLA/paid leave
 - ii. Creating lactating employees policy
 - iii. Approved unanimously
 - c. 401k plan update
 - i. 401k has been in place prior to becoming charter, is now chiefly used by SEC employees, but several TSS employees also use 401k (in addition to pension)
 - ii. Plan writing said that match could only be for salary, not stipends or extra pay - amendment confirms that match is only on salary (really only affects SEC employees, since TSS employees do not receive match)
 - 1. Approved unanimously
- 7. Adjournment (2:08 p.m.)