

The Soulard School
Board of Directors Meeting
9/28/23, 4:00pm held via Zoom

Board members present: Jay DeLong (president), Jamie Boyer, Steve Groves (secretary), Pam Retzlaff

Board members absent: None

Administors/presenters: Sarah Christman (executive director), Eleanor White (communications & operations), Samantha Fisher (development director)

Guests: Susan Marino (UMSL)

Notes: Eleanor

1. Roll Call (4:03)
2. Welcome & Opening Comments - Sarah, Jay
3. Consent Agenda
 - a. Finance committee has been meeting monthly
 - b. No meeting was held in August, and financials were not approved at July meeting, so this consent agenda includes June, July and August financials
 - c. Vote to approve consent agenda - approved unanimously
4. Governance
 - a. Charter renewal application complete and approved by UMSL
 - i. Highlights of document
 - ii. Will be up for approval by the State Board of Education, likely in January or February
 - iii. From there, UMSL will create charter contract for us to sign in spring
 - iv. Vote to approve Charter Renewal Application - approved unanimously
 - b. CSIP - Continuous School Improvement Plan
 - i. Required by DESE as new piece of their oversight
 - ii. We provided draft to DESE and just received feedback on draft
 1. Will meet with our DESE rep and follow up at next board meeting
 - c. Board Development Plan - Steve
 - i. Vote to approve - approved unanimously
5. School Related Items
 - a. Local Compliance Plan -
 - i. Adopted each year using DESE model on how to serve special education students
 - ii. Vote to adopt - approved unanimously
 - b. LEA Approval
 - i. One of defined roles in the special education process
 - ii. School requesting for Missy Sandbothe being approved as LEA Representative
 - iii. Vote to approve - approved unanimously
 - c. Updated Covid Response Plan
 - i. Review highlights of plan
 - ii. Vote to approve - approved unanimously
 - d. Enrollment/Attendance Updates
 - i. Current enrollment 137
 - ii. Current attendance rate 95%
 - e. Hiring/Personnel
 - i. Need:
 1. Part-time paraprofessional

2. Special education teacher
- ii. Starting soon:
 1. New 1st grade co-teacher starting Oct 10
6. Motion to go into closed session to discuss confidential personnel matters
 - a. Role call vote:
 - i. Jamie - approve
 - ii. Steve - approve
 - iii. Jay - approve
7. Close - 4:58 p.m.

The Souldard School Board Meeting public participation provides each speaker no more than 3 minutes and each topic is limited to no more than 20 minutes except with the concurrence of the majority of the Board of Directors.