

The Soulard School
Board of Directors Meeting
3/16/23, 1:00pm held via Zoom

Board members present: Jay DeLong, Jamie Boyer, Pam Retzlaff, Anne Kraus

Board members absent: Ron Kampwerth, Steve Groves (Jay voting by proxy if needed)

Administrators/presenters: Sarah Christman, Eleanor White, Samantha Fisher

Guests: Tad Hartmann (UMSL)

Notes: Eleanor

1. Roll Call (1:10)
2. Welcome & Opening Comments - Sarah, Jay
3. Finance Committee updates - Jamie
 - a. Met 5/23/23
 - b. Reviewed financials for March and April - no concerns
 - c. Answered all questions, approved financials and recommend to board for approval
4. Review Consent Agenda for March and April - Jay, Jamie
 - a. Approved unanimously
5. School Updates
 - a. Attendance summary report - 92.96% for year
 - i. Lower than typical pre-covid numbers, but still happy
 - ii. Goal is to be at/above 95%
 - b. Enrollment
 - i. Current - 129
 - ii. Goal for next year - 134
 1. Current confirmed is 133, with 5+ open spots to fill
 2. Unexpected result so far is high level of kg waitlist churn
 3. Still have several months for new applicants and to complete enrollment for open spots
 - c. Staffing updates
 - i. Hiring:
 1. 2 open classroom teacher positions
 - a. 1 hire just made today, other candidates in-process
 2. Studio Art teacher
 3. Special Education teacher
 4. Long-term sub for PE teacher leave in fall
 - d. Request formal approval of 2 inclement weather days for 5/24-5/25
 - i. Approved unanimously
 - e. Project updates for summer
 - i. Charter renewal - will go before state board in Dec 2023
 - ii. Continuous School Improvement Plan (CSIP)
 - iii. Strategic Plan
 1. Document review session 5/31 - board members invited
 2. 4 priorities: resource development, philosophy, academics, structure
 - a. Need to set action steps to get to goals in priority areas
6. DEIB Committee Update - Anne
 - a. Anne is moving out of state and resigning from the board in July

- b. Parent Association DEIB Committee funded 2 training sessions with Gladiator Consulting and a select group of staff and parents to train to host Listening Circles over the summer to process Equity Audit results/next steps
 - c. Equity Audit key points were shared at State of Learning Meeting in May
 - d. Equity Audit Listening Circles over summer with board members and other stakeholder groups
 - e. Will do Equity Audit Listening Circle with staff via Zoom next week
 - f. Belonging message in TSS May Newsletter
7. Governance Committee - Sarah (in lieu of Steve)
- a. Anne and Ron both leaving board after June meeting
 - i. Recognition to Anne for work on DEIB leadership
 - ii. Recognition to Ron for financial expertise/prospective
 - 1. Hope to continue board connection with Together Credit Union
 - b. Working with Samantha (SEC development director) to recruit new board members
 - c. Policy updates/approval
 - i. Migrant Procedure minor updates based on state changes
 - ii. School, Parent and Family Engagement Policy & Parent-School Compact
 - 1. Had been in parent handbook, but UMSL recommends it also be in board policy manual
 - iii. Employee-Student Communication Policy
 - 1. Update on prior student/parent tech contract to include staff actions and update student expectations
 - 2. Based on MCPSA Model Policies
 - 3. Includes expectations for students to be respectful and kind online both in and out of school
 - iv. Move to adopt all 3 policies - approved unanimously
 - d. TSS/SEC Memorandum of Understanding
 - i. Requested by UMSL and auditors to clarify separation/relationship between two organizations
 - 1. Has been reviewed by SEC board and TSS Governance Committee
 - ii. Move to approve document - approved unanimously
8. Next meeting - June 22, 2023
- a. Will include budget approval for 2023-24 and Strategic Plan
 - b. Proposal to switch to semi-monthly meetings for 2023-24 with monthly committee meetings
9. Adjournment - 2:04 p.m.

The Souldard School Board Meeting public participation provides each speaker no more than 3 minutes and each topic is limited to no more than 20 minutes except with the concurrence of the majority of the Board of Directors.